English Full-Time Instructor

Requisition Details

Position Information

Position Title	English Full-Time Instructor
How many positions are you recruiting for?	1
Campus	West Valley College

Position Summary Information

Definition

The English Department at West Valley College invites applications for the position of a full-time tenure-track English Instructor. Applicants should be prepared to teach a wide range of composition courses, assume departmental leadership roles, develop programs, perform institutional responsibilities, and actively participate in the faculty's governance of the college. In addition, applicants who have an approach to teaching that recognizes and honors the various communities comprising West Valley College and Silicon Valley are desired. We seek applicants who share our excitement about teaching and who would add their unique skills, ideas, and passions to our diverse, dynamic English department.

West Valley College is located in the South Bay, a geographic region of enriching diversity that

Sabbatical, Rejuvenation and Retraining Leaves.

- File a syllabus for each course with the appropriate division offices.
- Post and maintain office hours each week.
- Provide each student with a current course syllabus as required by Title 5, which includes SLOs, classroom procedures, requirements and grading policies and provide a copy to the Division Office.
- Refer students to appropriate college resources.
- Assist students by providing advice on requirements for successful achievement in the members' area of expertise.
- Assume institutional responsibilities, essential to the ongoing operation and effective achievement of department, division, college and district programs.

Working Conditions   Not Applicable

Other Duties

Physical Demands   Not Applicable

Applicant Information   APPLICATION INFORMATION:

- Interested applicants must submit online all materials requested, including: (1) A completed online West Valley-Mission Community College District application; (2) Supplemental application questions; (3) Resume; (4) Unofficial copies of transcripts; (5) Cover letter and/or reference list, if requested; and (6) Any requested licenses or certificates, if applicable.
- All sections of the online application, including Education and Educational Work History, must be completed thoroughly.
- Supervisor(s) name(s) and telephone numbers must be included in the application.
- Incomplete applications will not be considered.

discipline(s) stated in the Minimum Qualifications.
- List accurately and completely the courses taken that match requirements of the required degree.
- Do NOT attach documents such as course evaluations.

For assistance, contact:
Office of Human Resources, Attn: Recruitment

(Open Ended Question)

3. * Identify a particular community college student population and a problem or challenge that they face. How would you address this problem/challenge within the classroom or within the college community?

(Open Ended Question)

Applicant Documents

Required Documents

1. Resume/CV
2. Cover Letter
3. Transcripts

Optional Documents

1. Additional Transcripts
2. Other Related Licenses or Certificates
3. Supporting Documentation for Equivalency Request 1
4. Supporting Documentation for Equivalency Request 2